

ANALEST After-Hours Access Registration Form

Name:

Date:

Supervisor:

Department:

Phone:

E-Mail:

Facility Access

The ANALEST Laboratory is a restricted-access facility with many groups and individuals having daily and/or after-hours permissions. The facility is open daily, Monday-Friday, from approximately 9:00 am to 5:00 pm. The facility is closed daily between 5:00 pm and 9:00 am, on weekends and holidays in accordance with the University of Toronto Faculty of Arts and Science published calendar. ANALEST closes early at 4:30 pm from July 1 until Labour Day. After-hours access is facilitated by use of key-fobs through the main entrance to LM 6 and/or LM 9. After-hours access is not available during the University winter holiday closure.

Member groups of ANALEST are responsible for ensuring that individual users follow appropriate procedures for maintaining the security of the facility and for reporting unauthorized access after normal business hours. ANALEST staff are not available after-hours for supervision or technical support.

A key fob may only be used by the individual to whom it is assigned. Sharing key fobs or using them to let unauthorized individuals into the lab will result in permanent revocation of after-hours access privileges. After-hours access is not available to undergraduate students due to health and safety regulations.

I acknowledge having read this notice and accept the above conditions.

User Signature

Research Director Signature